

**REGULAR MEETING of the PAINT CREEK TRAILWAYS COMMISSION**

Held at the Paint Creek Cider Mill Building, 4480 Orion Road  
Oakland Township, Oakland County, Michigan

**CALL TO ORDER:** The Tuesday January 18, 2011 meeting was called to order by Chairperson Blanchard at 7:00 p.m.

**Voting Members Present:** Rock Blanchard, Ben Giovanelli, Edward Peters, Kathy Thomas, Ravi Yalamanchi

**Voting Alternates Present:** Linda Gamage, Martha Olijnyk

**Non-Voting Alternates Present:** Nathan Klomp, Paul Miller (*enter 7:05 p.m.*)

**Village of Lake Orion Non-Voting Member Present:** Doug Hobbs

**Voting Members Absent:** Richard Schultz, Maryann Whitman, Alice Young

**Alternates Absent:** Marc Edwards, Jeff Phillips

**Others Present:** John Makris, Attorney (*enter 7:20 p.m.*), Kristen Myers, Trail Manager

**APPROVAL OF AGENDA:**

**MOTION** by Olijnyk, supported by Thomas, ***Moved***, to approve the January 18, 2011 agenda as presented.

Ayes: All      Nays: None

**MOTION CARRIED.**

**PUBLIC COMMENT:** None

**CONSENT AGENDA:**

- a. Minutes – December 21, 2010 Regular Meeting, approve and file
- b. Treasurers Report – December 2010, receive and file

**MOTION** by Giovanelli, supported by Yalamanchi, ***Moved***, that the consent agenda be approved as presented.

Ayes: All      Nays: None

**MOTION CARRIED.**

**APPROVAL OF INVOICES:** Ms. Myers presented the invoices in the amount of \$1,253.24. This amount includes 64 hours of Mounted Patrol Services, the final invoice for 2010. Fund balance is estimated at \$23,590.

**MOTION** by Gamage, supported by Thomas, ***Moved***, that the invoices presented for payment are approved in the amount of \$1,253.24 and orders be drawn for payment.

Ayes: All      Nays: None

**MOTION CARRIED.**

**TEMPORARY PERMIT REQUEST – Deaf Arts Festival – Bark Walk-a-Thon, April 30,**

**2011:** No representative is present tonight to explain the request. Ms. Myers indicated there is some confusion on the part of the applicant between the use of the trail and the use of the park, and having dogs on the trail. The Commission can choose to take action tonight or postpone it until next month. Ms. Myers does not see any problems with the request as long as the applicant is clear about keeping dogs on leashes and cleaning up after them. The applicant is also

requesting approval from the City of Rochester for use of the park. The applicant should be made aware that all dogs require tags in Rochester Park. Ms. Myers will contact the applicant and share the Commission's concerns with the permit request. It is the consensus of the Commission to table this request until after it is presented to the City of Rochester, and the actual route is defined.

**TEMPORARY PERMIT POLICY REVISION:** Ms. Myers revised the permit guidelines to include the requirement that the applicant must complete and return the "Paint Creek Trail Use Permit Report Form" within 30 days after the event. A copy of the form is now included with the application information. There may be a concern with "requiring" the applicant to return the form as it is unenforceable. The only way to enforce this would be to have the applicant fill out the form if they apply for their permit the following year, or possibly deny the next permit request. It was also suggested as an incentive, that if an applicant returns the form after the event, their permit fee could be reimbursed. Their information is important to the Commission. Perhaps sending the form out a week after the event or having the form available on line for them to fill out would be easier. A follow up phone call could also be completed.

**MOTION** by Olijnyk, supported by Gamage, *Moved*, to include the temporary use report form as part of the temporary permit process, provide users the opportunity to fill this form out on line, if the form is not completed within 30 days, that staff contact the applicant to try and get the information, and that the form be revised to include a line asking if there were any incidents on the trail during their event.

Ayes: All      Nays: None

**MOTION CARRIED.**

**PERSONNEL SUBCOMMITTEE – Discussion and appointment:** Chairperson Blanchard indicated it is time for the subcommittee to meet again and new members are needed. Normally the subcommittee meets and has a recommendation relative to any salary changes for the Trail Manager and/or the bike patroller by the March meeting. The subcommittee is also being asked to review all contract and hourly employees. There has always been one member from each community on the subcommittee. Representatives volunteering for this committee are Ms. Olijnyk, Ms. Gamage, Mr. Blanchard and Ms. Young (if she is able to commit). Messrs. Miller and Giovanelli offered their assistance as alternates. The meeting could be held via email.

**MANAGER'S REPORT:** Nothing in addition to the written report.

**ATTORNEY'S REPORT:** Mr. Makris reported that due to health reasons, some of the items he indicated would be completed by the end of the year were not done. As of today, all of Solaronic's papers are in Mr. Gaber's office including the exhibits. He will be e-filing the paperwork hopefully tomorrow. Eight of the recorded consent judgments will be given to Ms. Myers tonight for her files. The defaults will be filed and recorded by February 1<sup>st</sup>.

**COMMISSIONER REPORTS:** Mr. Peters commented that January is the national radon month and suggested everyone secure a radon detector for their homes. Ms. Thomas reported that Oakland Township's Winter Carnival is scheduled at Lost Lake on January 22<sup>nd</sup>. Mr. Giovanelli reported that the Fire and Ice Festival will be held in downtown Rochester on January 28 – 30, 2011.

**ADJOURNMENT:**

**MOTION** by Giovanelli, supported by Thomas, *Moved*, that the January 18, 2011 Regular Meeting be adjourned at 7:45 p.m.

Ayes: All      Nays: None

**MOTION CARRIED.**

**NEXT MEETING: February 15, 2011 at 7:00 p.m.**

Respectfully submitted,

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KRISTEN MYERS, Trail Manager

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EDWARD PETERS, Trailways Secretary